

MUNICIPALITY BUDVA
Secretariat for economy and finance
Department for entrepreneurship

SUBJECT: Request for issuance of a license for providing service of transfer of passengers in the road transport (car taxi transfer) -ENTREPRENEUR

Following documentation is submitted with the request:

1. Copy of identification card
2. Doctor's approval for practice of public transport
3. Certificate of a competent education center on completed exam for professional capability to perform service of public road transport (not applicable for persons that have associate or bachelor degree in road transport) – Issued by Center for professional education.
4. **Two** confirmation of good reputation:
 - Confirmation that the person has not been convicted for criminal activity to a prison punishment longer than one year (**Confirmation issues Civil court Kotor**);
 - Confirmation that the person was not issued a ban for practice of service of public passenger transport or road transport (**Confirmation issues Misdemeanor court in Budva**);
5. Copy of certificate of incorporation into the Commercial Court Central Registry Podgorica
6. Tax confirmation from **Tax authority PJ Budva** (side part of building SO Budva, next to officials' parking) that tax obligations are fulfilled:
7. Proof of payment of:
 - **20.00 €** at g.a. 510 – 8176777 – 39 (local administrative tax)
 - **300.00 €** at g.a.510 – 8176121 – 67 (payment for issuance of a license –Municipal Budget)

ANNOTATION 1: All copies of documents must be certified. Certification is done at the desk for certification at Civil bureau.

ANNOTATION 2: Responsible body checks fulfillment of tax obligations of the applicant by official duties.

(name and surname of the applicant – capital letters)

(UIN)

(address of residence)

(contact telephone)

(e-mail address)

(applicant's signature)