

MUNICIPALITY BUDVA
Secretariat for urban infrastructure and ambient

SUBJECT: Request for forming a body for management of residential buildings

Following documents are submitted with the request:

1. Invitation to flat owners with defined agenda;
2. Report from constitutional meeting of Assembly of flat owners in residential building _____ in Budva;
3. Decision on constitution of Assembly of flat owners of the residential building _____, St. _____ in Budva;
4. Decision on nomination of manager of the residential building;
5. Decision on acquiring a stamp;
6. Decision on adoption of Rules on relations among flat owners;
7. Decision on nomination of the president of the Assembly;
8. Decision on the means of use of residential building as a whole and shared areas of the building and their maintenance and care;
9. Decision on acquiring funds for maintenance of the building;
10. Property certificate
11. Request for issuance of certificate on registration of Assembly of flat owners of residential building _____ in Budva.
12. Proof of paid administration tax of 5.00 € on g.a 510 - 8176777 - 39

(name and surname of the applicant - capital letters)

(UIN)

(address of residence)

(contact telephone)

(e-mail address)

(applicant's signature)